**GIRIJA KRISHNAMURTHI**

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**PROFILE**

* Professionally qualified in Finance with a high degree of experience Team Handling and Individual Contributor in accounting with an exposure to financial planning and investment advice
* Result oriented professional with rich experience across Finance & Accounting, Business Finance Support, Balance Sheet Reconciliation, Month End Acctount Consolidation

**PERFORMANCE & ACHIEVEMENTS**

* Automated the process which saved 0.5FTE in AtoS
* On-site training at Fort Collins, Denver for training on Financial Planning Tool in HPE
* Automated the IPP Process which saved around 30 hours during MEC.
* Certified ISO Internal Auditor & Performed ISO Internal Audit for 3 years
* Served as Finance Ambassador for 4 years and have good experience in organising huge events
* Done a Kaizen quality project for improvement of the process. This project reduced one head count in the process.
* Received Commendation certificate from Managing Director for preparing of Advanced Telephonic Communication Training Module which is now used by the trainers in FBSC.
* Transitioned and stabilized 4 processes from US thru remote transition in Ford.
* Cleared 300 items which was pending for more than 365 days with in 2 months during my stay with Ford. This was appreciated by the top management.
* Worked in PeopleSoft for an year in Inter company accounting department.
* Single handedly sorted out certain pending legacies of grave financial implications and ensured proper financial planning with TRM Imagequity. In recognition of it received out of turn promotion with monitory rewards.
* Transformed the accounting system from manual to total computerization with Baysoft Systems Inc
* Cost Controlling, Forecasting, Financial Modeling.

**STRENGTHS**

* **Leadership:** Storng Leadership skills with good understanding of Teams requirements. The experience as

Team Leader handling a **team of 25** in Ford has given vast experience in Leadership and the IC

role in HP with in-depth knowledge of job has molded as a Manager

* **Public Relations:** Maintains a excellent relationship with all concerned be they clients, suppliers, bankers,

governmental bodies and anyone related with the functioning of the employer organization.

* **Attitude:** Believes in knowing things correctly and in-depth and makes efforts in that direction.

**CAREER RECORD**

* **ATOS India Ltd, Chennai : Associate Manager (FP & A) : June 2016 – Till date**
* Responsible for accounting deliverables at Month end and preparation of monthly and annual financial reports
* Follow-up of status on Provisions, Billings, adjustments & Accruals
* Providing findings of monthly P&L analysis and reporting of the variances between Budget and actuals
* Preparation of Balance Sheet Movement Schedules and provide Commentaries
* Analyzing for total contract value and review the Contract in Progress with the project managers
* Responsible for Quarterly Forecast & Yearly planning process on a budget
* Liaising with business heads for understanding the movements on volume, revenue and cost
* Handling quarterly business reviews and emphasizing the cost drivers, margin analysis, Quarter on Quarter comparisons and interpreting the quarterly results
* **Hewlett Packard, Chennai : Financial Analyst – Financial Solutions : September 2009 – May 2016**
* Providing technical support to Financial Planning Tool to cater around 300 users
* Act as the main point of contact for troubleshooting and resolving tool issues for the super users & users.
* Relationship management with End Users & Super Users and Collaborate with Business IT Team for IT support.
* Communicate the status of all production problems and upcoming maintenance and release activities to stakeholders and super users
* Reponsible of providing Accounting and Reporting Support to Printing Business in European Region related to Copyright and Price Protection.
* Develop financial reports for forecasting, trending and results analysis.
* Responsible to deliver P&L report for the Consumer products for EMEA and Discertionary Discount report for APJ
* Load the actuals in the Pricing tool for the business to work on planning and forecasting
* Ensure the data quality and work with the users for any delta
* Performed reconciliations of Liability accounts using ANET.
* Perform Balance Sheet Review every month for the accrual accounts
* **Ford Business Services Centre, Chennai : Team Leader : October 2006 – July 2009**
* Leading a team of 25 members and 4 different processes.
* Launched 4 new processes thru remote launch.
* Handling the payables of North American Inter Company Accounting Month end accounting
* **Baysoft Systems Inc, Chennai : Accounts Manager : May 1997 – October 2003**
* Started career as an assistant and was elevated to the position of Accounts Manager over a period of time.
* Responsible for accounts, stores, MIS, Payroll, and HR related issues like leave records.
* Looked after sales tax, income tax and filing of returns.

**ACADEMIC RECORD**

* **Management** MBA (Finance), IGNOU, New Delhi, 2004.
* **Post Graduation** M.Com, University of Madras, 1996.
* **Graduation** B.Com., Meenakshi College for Women, University of Madras, 1994.